

January 14, 2014

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Bill Smith. Members present: Ralph Dybdahl, Ron Scharffenberg, Sheldon Butzke, Marc Dick.

Chairman Smith led the Pledge of Allegiance.

Chairman Smith called for approval of the Agenda. Motion made by Butzke to approve the Agenda. Second Dick and motion carried.

The minutes from the December 30th meeting were sent to Board members for review prior to publication. Chairman Smith called for approval of same. Motion made by Dybdahl to approve the minutes for publication. Second Butzke and motion carried.

Commissioner Reports: Smith attended a Minnehaha County Regional JDC meeting; still looking to build new facility, \$15,000,000, forty beds.

At this time, the meeting was turned over to Auditor Sherman to reorganize as the 2014 Board of County Commissioners. The Auditor called for nominations for a Chairman.

Butzke nominated Dick as Chairman. Second was made by Dybdahl. Dybdahl moved that nominations cease and Dick be declared Chairman. All voted aye.

Smith nominated Dybdahl as Vice-Chairman. Second was made by Dick. Dick moved that nominations cease and Dybdahl be declared Vice-Chairman. All voted aye.

Smith nominated Butzke as Official Stamper. Second was made by Scharffenberg. Scharffenberg moved that nominations cease and Butzke be declared Official Stamper. All voted aye.

Chairman Dick assumed control of the meeting.

Motion made by Scharffenberg, second Dybdahl, and carried, to make the following appointments and designations for 2014. Authorize all county officials to attend meetings and workshops within the State of South Dakota, which are beneficial to McCook County. Note: Commissioner Meetings will be held the 2nd and 4th Tuesday of each month.

APPOINTMENTS: Smith: 4-H Youth Advisory Board, Minnehaha County Regional Juvenile Detention Center Board. Dybdahl: Inter-Lakes Community Action Board, South Eastern Council of Governments Board. Scharffenberg: Bridgewater Ambulance Board, Hanson-McCook Regional Library Board. Dick: Southeastern Behavioral Healthcare, Volunteers of America, Dakotas, Southeast Enterprise Facilitation Project Board. Butzke: Weed Board, Emergency & Disasters Service. County Health Board: SD Department of Health and States Attorney Mike Fink. Planning & Zoning Board: Board of County Commissioners. Drainage Board: Board of County Commissioners. Public Health Physician: State Health Board. Highway Superintendent: Michael Kreutzfeldt. Custodian: Dwayne McIntyre. Weed Supervisor: John Heiberger. County Coroner: Andrew Kinzley.

DESIGNATIONS: Official county newspapers: Montrose Herald, Salem Special and Bridgewater Tribune. Depositories for county monies: Farmers State Bank, Bridgewater; The Security State Bank, Canistota; Security State Bank, Montrose; First Dakota National Bank, Salem; Security State Bank, Spencer.

Election Board workers will receive \$125.00 compensation for Election Day and \$25.00 for attending the election school.

Mileage will be paid at State rate and receipts will be required for meal reimbursement which will be paid through payroll according to IRS rules.

McCook County does not discriminate on the basis of handicapped status in the admission or access to, treatment of employment in, its programs or activities.

The wage scale for McCook County employees for fiscal year 2014 follows:

Salaried (includes longevity):

Geralyn Sherman, Auditor	\$38921
Geralyn Sherman, Welfare Director	\$ 2000
Michele Eichacker, Deputy Auditor	\$30632
Michele Eichacker, Welfare Billing	\$ 1000
Carol Lauer, Treasurer	\$38521
Rebecca Hoiten, Deputy Treasurer	\$28782
Annette VanEmmerik, Deputy Treasurer/Extension Secretary	\$27582
Laurie Schwans, Register of Deeds	\$38921
Beverly Bartling, Deputy Register of Deeds	\$30432
Tracy Hofer, Director of Equalization	\$38621
Tracy Hofer, Planning & Zoning Administrator	\$ 5000
Donald DeKnikker, Staff Appraiser	\$26982
Mike Fink, States Attorney	\$35000
Tammera Hofer, States Attorney Secretary	\$19750
Karen Fendrich, CHN Secretary	\$30332
Mark Norris, Sheriff	\$46250
Matt Bormann, Deputy Sheriff	\$35650
Casey Urrutia, Deputy Sheriff	\$35300
Jeremy Van Tassel, Deputy Sheriff	\$35450
Randall Schwader, Deputy Sheriff	\$32400
Megan Jansma, Deputy Sheriff	\$35450
Lisa Kampshoff, Sheriff's Secretary/Dispatcher	\$30532
Lisa Kampshoff, 24/7	\$ 2500
Michael Kreutzfeldt, Hwy. Supt.	\$45182
Michael Kreutzfeldt, Drainage Administrator	\$ 5000
Michelle Zelmer, Hwy Dept Secretary	\$30632
Michelle Zelmer, Drainage Secretary	\$ 3000
Bradley Stiefvater, EDS Director	\$32398
Dwayne McIntyre, Custodian	\$28565
John Heiberger, Weed Supervisor	\$ 8600
Ralph Dybdahl, Commissioner	\$ 7850
Sheldon Butzke, Commissioner	\$ 7850
Ronald Scharffenberg, Commissioner	\$ 7750
Marc Dick, Commissioner	\$ 7850

William Smith, Commissioner \$ 7950

Hourly:

Part-Time

Kay McCormick, Auditor's Office	\$12.43
Cleta Lentsch, Register of Deeds	\$12.43
Jim Lentsch, Courtroom Security Officer	\$12.43
Susanne Arnold, Assessor's Office	\$12.43
Keith Aden, Veteran's Service Officer	\$12.43
Sharon Hieb, Social Service's Office	\$10.55

Highway Department employees:

Sam Boecker, Light Equipment Operator	\$16.19
James Fecko, Heavy Equipment Operator longevity	\$16.34 + \$350
Ron Heumiller, Heavy Equipment Operator longevity	\$16.34 + \$150
Heath Koepsell, Heavy Equipment Operator longevity	\$16.34 + \$250
Doug Mokros, Heavy Equipment Operator longevity	\$16.34 + \$350
Travis Raap, Shop Foreman longevity	\$17.34 + \$250
Donnie Theel, Heavy Equipment Operator longevity	\$16.34 + \$550
Brian Weber, Road Foreman longevity	\$17.59 + \$650
Joshua Zens, Heavy Equipment Operator longevity	\$16.34 + \$150

Hwy Supt, Mic Kreutzfeldt, reported the present worth of inventory \$685,306.80; present worth gravel pit inventories \$421,809.65; present worth of fixed assets \$1,956,190.00 (excluding buildings). The 2013 expenditures on major projects and the ending budgets for Hwy Dept, Weed Dept and Drainage were reviewed. Kreutzfeldt recommended using the current material rates/pit royalties for 2014 as follows: gravel .90/ton; sand .90/ton; rock .90/ton; black dirt 1.50/cubic yard; clay .75/cubic yard. Equipment rates were reviewed and are on file.

Kreutzfeldt recommended using the 2012 rates for Moving Permits (non-divisible loads only) for 2014:

Over Dimension: \$10.00 per day per vehicle
 \$25.00 per year per vehicle

The overweight permits must be approved by the Hwy Superintendent.

Overweight: \$20.00 per day per vehicle

Annual Overweight for 1 year (May 1 – February 14) \$100.00 for gravel roads only, approved by Supt (construction companies only).

Flying: \$25.00 per 6 months

Motion was made by Butzke to follow the recommendations of Hwy Supt Kreutzfeldt. Second Scharffenberg and motion carried.

Hwy Supt Kreutzfeldt informed Commission of concern voiced by Dustin Addy regarding 80,000# weight limit posted on 447th Ave to Marion. Turner County hosting meeting in February regarding transportation issues in getting grain to Marion. Motion made by Dybdahl to declare two sprayers, fixed assets #558 and 574, as surplus property as items are no longer usable and of no value. Kreutzfeldt presented the 2014 County Striping Program Agreement for approval. The County will be included in the project for the striping of approximately 58.40 miles of County roads at an estimated cost of \$54,989.04 based on this year's estimates. The total of County's share of the project costs is \$42,114.78. Motion was made by Scharffenberg to authorize Chairman Dick to sign 3 original Agreements for the 2014 County Striping Program. Second made by Butzke and motion carried.

No drainage permits.

At 10:30 a.m. bids for "truck chassis" were reviewed. The following bids were opened on Monday, January 13th, with Kreutzfeldt, Commissioner Dybdahl and several vendors present: North Central International \$118,791.00; Sheehan Mack Sales &

Equipment \$106,867.00; Sioux Falls Truck & Trailer \$123,392.00; Sioux Falls Truck & Trailer \$123,260.00; I State Truck Center \$110,451.00. Kreutzfeldt reported that all bids had items out of spec and suggested rejecting all bids and purchase off the Brookings County bid of \$106,685.00. Motion made by Smith to reject all bids for the truck chassis. Second made by Dybdahl and motion carried.

At 10:45 a.m. bids for “hydraulic dump body & equipment” were reviewed. The following bids were opened on Monday, January 13th, with Kreutzfeldt, Commissioner Dybdahl and vendors present: Custom Truck Equipment \$59,752.00 and Northern Truck Equipment \$60,550.00. Motion was made by Smith to table awarding of dump body bids until next meeting allowing Kreutzfeldt time to put out an inquiry to other counties regarding availability of any other truck bids. Second made by Butzke and motion carried.

Motion was made by Smith to set 9:00 a.m., January 21, 2014, for Special Meeting in order to review any new information regarding truck bids and to award the bid for a dump body. Second made by Scharffenberg and motion carried.

Auditor Sherman and the Commissioners reviewed and discussed Care of Poor cases. One Notice of Hospitalization was received from Avera McKennan Hospital. An Application for Assistance with a hospital claim was approved. Sherman noted that the ICAP Office and the Auditor’s Office are receiving numerous requests for assistance with Xcel Energy bills and propane.

Brad Stiefvater, EDS Director, presented a report from the Mitchell Regional 911 Center which showed a breakdown of 911 calls received by the Center in 2013 for the contracting counties. Stiefvater also presented Homeland Security Grant information for

the purchase and installation of manual transfer switches and a 200A receptacle for generator hook ups at the Bridgewater Fire Hall, Spencer Fire Hall, Montrose Fire Hall and the Canistota Fire Hall. Total cost of \$19824.00.

The following building permits were issued the month of December, 2013:

2013-087 17-101-56	George Leitheiser, Etux Etal	30x16 grain bin	NW4
2013-088 Ex 1 Ac & Lot H-1 24-101-54	Leland Buseman	house remodel - upstairs	SW4

The 4th qtr 2013 Community Health Services Report was noted and filed.

The December 2013 Clerk of Courts Report was noted and filed.

The December 2013 Law Enforcement Report was noted and filed.

The November 19, 2013 minutes from the Hanson-McCook Regional Library Board meeting were noted and filed.

A letter was received from Dept of Veterans Affairs regarding Operation RAV, a campaign to identify and make direct contact with SD Veterans and to make them aware of the benefits and services available to them. The County VSO is to host at least two outreach open house events in 2014.

Motion made by Smith, second Dybdahl, and carried, to pay claims: GENERAL FUND: Bi-Weekly Payroll: 01/05/14: Commissioners 2361.55; Auditor 3275.11; Treasurer 3286.55; States Attorney 2105.77; Custodian 1092.88; Dir of Equalization 3468.81; Register of Deeds 3737.54; Veterans Service Officer 348.04; Sheriff 5760.84; Contract Law 4011.53; Care of Poor 115.38; Welfare \$221.55; Community Health Nurse Secretary 1153.15; Extension Secretary, 353.26; *Annette VanEmmerik - step increase \$600 annual; Weed Dept 330.77; Drainage 307.69; Planning & Zoning 192.31. Unemployment Ins Div of SD, 4th qtr 2013 contribution, 356.46; SD Remittance Center,

1st qtr 2014 appropriation, 1287.50; Advanced Systems Inc, monthly copier contract, 40.80; AutoEx, auto service, 337.25, 2010 Chevy Tahoe LT, 24997.00; Brown & Saenger, office supplies, 39.96; Business Products Inc, monthly copier contract, 93.20; Card Service Center, laser printer, 249.99, auto fuel, 715.49, annual pesticide recertification short course registrations, 150.00, K-9 expenses, 42.49, travel expense, 12.62; City of Bridgewater, January ambulance appropriation, 2895.92; Davison County Jail, December jail service, 1548.00; Dust-Tex Service, dust mop rental, 27.17; Farm & Home Publishers, Minnehaha Co Directory, 23.40; Mike Fink, December expenses, 67.76; Roger Gerlach, December expenses, 297.25; Hanson-McCook Regional Library, 1st qtr 2014 appropriation, 3750.00; Harland Technology, Server backup cartridges, 381.68; Hillyard/Sioux Falls, janitorial supplies, 62.80; Horn Law Office, mental illness hearing service, 201.20; Krempges Home Repair, door lock repair-Evidence Room, 102.36; Lentsch Tree Service, snow removal, 110.00; Lewis & Clark BHS, board of mental illness hearing, 160.00; McCook Conservation District, 1st qtr 2014 appropriation, 3000.00; McCook County EMS, ½ 2014 appropriation, 78567.00; McCook County Publishers, publishing, 1119.34; McCormick Motors, auto service, 182.97, 2010 Ford F150 Pickup, 24999.00, supplies & labor on 2010 Ford F150, 3536.08; McLeod's Printing, office supplies, 239.89; MES Companies, 5 video systems, 15000.00, light bar, 1700.00; Microfilm Imaging System, scanning equipment, computer tower & software rent, 397.00; Minnehaha County Treasurer, December jail service, 80.20; MOCIC, 2014 dues, 100.00; Montrose Senior Citizens, 2014 appropriation, 500.00; National Assn of Counties, 2014 dues, 450.00; Noll Collection Service, lien collection fee, 106.99; Puthoff Repair, part & labor-Grasshopper mower, 358.80; R & S Sanitation, garbage service,

55.12; Record Keepers Inc, vault box storage, 19.25; Alicia Reif, mileage & cell phone reimbursement, 100.70; Maxine Risty, court reporting, 52.00; Salem City, utilities, 68.54; Salem Community Drug, office supplies, 16.95; Salem Farmers Market, jury supplies, 30.93; Salem Lumber, window caulk, 7.94; Salem Sales, auto fuel, 2585.69, care of poor, 22.39; Salem Senior Citizens, 2014 appropriation, 1250.00; Schneider Corporation, Pictometry web hosting, 4265.00, annual support, 6600.00; SD Achieve, services for 5 residents, 300.00; SD Assn of County Weed & Pest Board, conference registration, 340.00, 2014 membership dues, 50.00; SD Sheriff's Assn, 2014 membership dues, 518.54; SD State's Attorneys Assn, 2014 membership dues, 759.00; SDACC, 2014 membership dues, 1286.52; SDACO, 2014 membership dues, 918.26; SDAE4-HP, 2014 membership dues, 105.00; SDML Work Comp Fund, 2014 work comp renewal, 8876.67; South Eastern Council of Governments, 2014 membership dues, 11111.00; Southeastern Behavioral HealthCare, 1st qtr 2014 allotment, 1404.50; Brenda Stadel, website design changes, 50.00; T & C's Pit Stop, auto fuel, 566.04; Total Stop Food Store, auto fuel, 480.02; Triotel Communications, telephone & internet service, 938.00; Michael Unke, court appt attorney for Andrew Handel, 434.90; Verizon Wireless, cell phone service, 81.20; internet modem service, 147.40; Xcel Energy, care of poor, 341.76; Yankton County Sheriff, serving papers, 25.00; Zapp Hardware, supplies, 11.66.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 01/05/14: Hwy Dept 17057.10. Card Service Center, computer, 698.00; Dakota Fluid Power Inc, ball valve, 47.74; Gessner Welding & Repair, supplies, 128.90; Mac's Inc, supplies, 207.16; McCook County Publishing, publishing, 62.60; Northern Truck Equipment, truck tailgate parts, 176.42; R & S Sanitation, garbage service, 57.41; Salem City, utilities, 76.23;

Salem Farmers Market, supplies, 39.96; Salem Lumber Co, storage building supplies, 1054.85, supplies, 26.58; SDML Work Comp Fund, 2014 work comp renewal, 16508.20; Sioux Falls Two Way Radio, radio antenna, 60.99; Southeastern Electric, utilities, 25.13; Sturdevant's Auto Supply, supplies, 56.64; Triotel Communications, telephone & internet service, 109.33; Verizon Wireless, cell phone service, 62.61; Xcel Energy, utilities, 556.56.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West

Telecommunications, 911 telephone service, 371.72; Mitchell Regional 911 Center, 1st qtr E911 services, 8427.00; Triotel Communications, 911 telephone service, 197.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 01/05/14:

EDS Director 1213.38. SDML Work Comp Fund, 2014 work comp renewal, 827.42; Sioux Falls Two Way Radio, batteries, 530.71; Brad Stiefvater, 2 months cell phone reimbursement, 170.00, December mileage, 84.36; Triotel Communications, fax & internet service, 72.42.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 01/05/14: Sheriff

Secretary/Dispatcher 96.15. SDML Work Comp Fund, 2014 work comp renewal, 6.71.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 01/05/2014: Dir of IRS, county

share of FICA 2820.17, Medicare 659.52; SD Retirement System, county share of retirement contribution, 3005.31; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, 5453.77.

The Auditor's Account with the County Treasurer for the month of December, 2013: deposits in banks, \$1,802,719.78; cash to deposit, \$124.50; checks to deposit, \$7,992.83; CC payments, \$548.54; Cash Items (postage) \$928.00; Treasurer's Cash,

\$742.00; Register of Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,106.28;
CD's, \$800,000.00. The total deposits on hand: \$2,635,111.93.

The meeting adjourned subject to call.

Dated this 14^h day of January, 2014.

Marc Dick

McCook County Commission

Chairman,

ATTEST:

Geralyn Sherman _____
Auditor, McCook County